

SCOUT LEADER'S PRE-CAMP CHECKLIST

As part of your planning, check off the first column as you complete each item. Check off the second column <u>the week before camp</u> .		
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • There is a completed roster of all Scouts going to camp. • 1st copy is due with your final payment by May 15th for early bird discount • Updated copy of roster should arrive with you for the pre-camp meeting
<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Names, addresses, and phone numbers of all parents have been collected. • Do you know where they can be reached in an emergency?
<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • <u>Each Scout and leader</u> has completed health and medical record forms. • No Scout or adult may register or remain in camp without them.
<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • MEDICAL FORMS NEED ALL IMMUNIZATION DATES (no check marks or words "up to date" accepted), <u>PARENT AND DOCTOR SIGNATURES.</u>
<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • All transportation arrangements have been made, both coming and going.
<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Troop camping and program equipment have been inventoried. • Includes Troop and American Flags and tarps
<input type="checkbox"/>	<input type="checkbox"/>	All Scouts are properly equipped. <ul style="list-style-type: none"> • See checklist, have an equipment check just before camp. • Discourage boys from being over-equipped.
<input type="checkbox"/>	<input type="checkbox"/>	All pre-camp program planning has been completed, and the leader has all necessary information and records.
<input type="checkbox"/>	<input type="checkbox"/>	Camping Patrols have elected their leaders.
<input type="checkbox"/>	<input type="checkbox"/>	All parents are fully aware of all plans. <ul style="list-style-type: none"> • Date, time, and place of departure • Return date, time, and place of arrival • Mailing and phone information • Visiting day rules • Opportunity for Scouts to stay over as provisional campers before or after their troop departs
<input type="checkbox"/>	<input type="checkbox"/>	All Scouts and leaders have proper uniforms. <ul style="list-style-type: none"> • Have a Summer Uniform inspection at a troop meeting prior to camp.
<input type="checkbox"/>	<input type="checkbox"/>	Leader has sufficient funds for emergencies.
<input type="checkbox"/>	<input type="checkbox"/>	Troop First Aid Kit is stocked, in good condition, and ready to go.
<input type="checkbox"/>	<input type="checkbox"/>	All tent assignments are made on a patrol basis. <ul style="list-style-type: none"> • Plan on 2-man tents. • Some campsites will have 6-man lean-tos.
<input type="checkbox"/>	<input type="checkbox"/>	Arrangements for troop SPL or a special SPL to be in camp.